

Privacy Policy

OVERVIEW

When you use and interact with our website or services, communicate with or otherwise contact us, we may collect, use, share and process information relating to you ("Personal Data"). PaaS – Paralegal as a Service Inc. ("We/Us") is committed to protecting the privacy of personal information of identifiable individuals who visit its website or use our services. Amendments to this Privacy Policy will be posted to the website and will be effective when posted. Your continued use of the website following the posting of any amendment to this Privacy Policy shall constitute your acceptance of such amendment.

CONSENT AND INFORMATION COLLECTION AND USE

As a user of our website and/or services, you may provide personal information that will be used to communicate with you, and for other purposes set out in this Privacy Policy. Your name, company name, address, telephone number, email address, and certain other information about you and/or your company may be received by us during your use of the website or services.

By providing personal information to us, you voluntarily consent to the collection, use and disclosure of such personal information as specified in this Privacy Policy. Without limiting the foregoing, we may on occasion ask you to consent when it collects, uses, or discloses your personal information in specific circumstances. Sometimes your consent will be implied through your conduct with us if the purpose of the collection, use or disclosure is obvious and you voluntarily provide the information.

PaaS – Paralegal as a Service Inc. may use your personal information for the following purposes:

- The processing of your billing information to complete transactions with you when you purchase our services;
- To provide the Website to you and other users of the Website;
- To improve the quality of the Website and our business through polls, surveys and other similar feedback gathering activities conducted by us and/or other third parties;
- To create, manage and control your account information, and to verify access rights to the Website;
- To communicate with you, including without limitation for the purpose of providing you with information about the Website or our services, or informing you of changes or additions to the Website or our services, or of the availability of any other services we provide;
- To assess service levels, monitor traffic patterns and gauge popularity of different features and service options of the Website;
- To enforce this Privacy Policy or our Terms of Service;
- To protect against fraud or error, and to respond to claims of any violation of our rights or those of any third parties;
- To respond to your requests for services or information;

- To protect the rights, property or personal safety of you, PaaS – Paralegal as a Service Inc., the Website users and the public; and
- As required to comply with applicable laws or as authorized by applicable laws.

PaaS – Paralegal as a Service Inc. may occasionally communicate with you regarding its business, services, news and events. You have the option to not receive this information. We provide an opt-out function within all email communications of this nature or will cease to communicate with you for this purpose if you contact us to unsubscribe.

DISCLOSURE

PaaS – Paralegal as a Service Inc. will only share your personal information with third parties in accordance with your instructions or as necessary to provide you with a specific service or otherwise in accordance with applicable privacy legislation. As a general rule, we do not and will not sell, rent, share or disclose your personal information without first receiving your permission or as permitted in this Privacy Policy.

LINKS

The Website may contain links to other sites and we are not responsible for the privacy practices or the content of such sites. We encourage you to read the privacy policy of linked sites. Their privacy policies and practices may differ from these policies and practices.

COOKIES AND LOG FILES

PaaS – Paralegal as a Service Inc. may use cookies and log files to track user information. Cookies are small amounts of data that are transferred to your web browser by a web server and are stored on your computer's hard drive. We may use cookies to track which page variant a visitor has seen, to track if a visitor has clicked on a page variant, to monitor traffic patterns and to gauge the popularity of service options. We will use this information to deliver relevant content and services to you.

CHANGE OF OWNERSHIP OR BUSINESS TRANSITION

In the event of a change of ownership or other business transition, such as a merger, acquisition or sale of our assets, your information may be transferred in accordance with applicable privacy laws.

SECURITY

PaaS – Paralegal as a Service Inc. will strive to prevent unauthorized access to your personal information, however, no data transmission over the Internet, by wireless device or over the air is guaranteed to be 100% secure. We will continue to enhance security procedures as new technologies and procedures become available.

Please remember that you control what personal information you provide while using the Website and our services. Ultimately, you are responsible for maintaining the secrecy of your identification, passwords and/or any personal information in your possession for the use of the Website and our services. Always be careful and responsible regarding your personal information. We are not responsible for, and cannot control, the use by others of any

information which you provide to them and you should use caution in selecting the personal information you provide to others through the Website. Similarly, we cannot assume any responsibility for the content of any personal information or other information which you receive from other users through the Website, and you release it from any and all liability in connection with the contents of any personal information or other information which you may receive using the Website. We cannot guarantee or assume any responsibility for verifying, the accuracy of the personal information or other information provided by any third party. You release PaaS – Paralegal as a Service Inc. from any and all liability in connection with the use of such personal information or other information of others.

CONTACT

If you have any queries about the disclosure of your personal information or if you otherwise have any questions regarding PaaS – Paralegal as a Service Inc. Privacy Policy, please contact us by email at info@paasinc.com.